

Guilden Sutton Parish Council

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Dear member,

You are hereby summoned to attend the Annual meeting of Guilden Sutton Parish Council to be held at **7:30PM, at Guilden Sutton Village Hall on Thursday, 8th May 2025** for the purpose of transacting the business set out below.

M. Roberts

Clerk

2nd May 2025

1. Procedural matters	(a) To elect a Chairman for the year 2025-26 (b) To receive apologies for absence. (c) To consider the election of a Vice Chairman for the year 2025-26 (d) To consider the Code of Conduct and Members' interests (e) To consider the appointment of committees, sub-committees, officers and appointments to external organisations. (f) Confirmation of the minutes of the Ordinary meeting held on 2 nd April 2025. (g) Dates of future meetings.
2. Community Engagement	(a) Visiting members' speaking time (b) Visiting officers' speaking time (c) Public Speaking Time (d) To receive a report concerning recent Public Correspondence (e) To receive a report from Councillors presiding at the recent Surgery (f) To receive a report from the Communications sub-committee (g) To receive a report from the Support Group (h) To consider matters regarding sustainability (i) To discuss the resilience plan
3. Open Spaces	(a) To receive a report regarding Guilden Sutton GreenSpace (b) To receive a report regarding the Fox Cover Wildflower Garden (c) To receive a report regarding the Hilltop Road project
4. Transport and Highways	(a) To receive an update on Public Transport issues (b) To receive an update from Councillors involved in the footpath working party. (c) To receive an update on Community Speedwatch (d) To note the outcome of the Parish walk with Highways (e) To note the Highways action log (f) To receive an update regarding the A41 pedestrian crossing (g) To discuss the purchase of additional dog fouling signage
5. Planning	(a) To consider new applications (b) To consider recent applications (c) To receive a report on new decision notices (d) To receive a report on the Neighbourhood Plan
6. Trees and Hedges	(a) To discuss matters relating to trees and hedges
7. Finance	(a) To note recent items of income (b) To approve recent items of spending

	(c) To approve updated account balances (d) To receive the internal audit report for 2023/24 (e) To complete and approve the Annual Governance Statement for 2023/24 (f) To complete and approve the Accounting Statement for 2023/24
8. Grounds Maintenance	(a) To receive an update on the Piper's Ash village green (b) To discuss the beacon on Hare Lane
9. Primary School	(a) To receive an update regarding the Primary School (b) To confirm arrangements with regards to providing a book for Year 6 leavers.
10. Members Information Items	(a) To consider any information provided by members (without resolution).
11. Exclusion of the Press and Public	(a) To discuss the exclusion of members of the press and public in order that the council consider urgent exempt items.
12. PART 2	(a) To discuss a land ownership matter (b) To receive a report from the Employment Committee